

Some good news from Kouga Municipality for property owners is that the amnesty period has been extended. Homeowners have been granted a further year to apply for amnesty from fines and penalties payable for incomplete or incorrect building plans. The extension was approved by the Kouga Council at a virtual meeting on 26 June



Building Plans

ELECTRONIC SUBMISSIONS

- Building plans can be submitted electronically through the Ovvio portal on the municipal website at www.kouga.gov.za.
- An access code is required to register for the service. To get your access code send an email to:
 - Mariske Kleingeld at mkleingeld@kouga.gov.za or
 - Adrian Thorne at athorne@kouga.gov.za
- Once you've registered, simply follow the prompts to submit the building plans.
- Please note that the portal cannot be used to make payments. Fees must be paid into the municipal bank account and proof of payment submitted with the plans.

MANUAL SUBMISSIONS

Building plans can also be submitted at the security desks of the municipal offices in Woltemade Street, Jeffreys Bay, or St Francis Bay. Proof of payment must be included with the submission.



For queries about new or existing building plans contact 042 200 2200 (option 4) or email:

- Zimasa Daniso at zdaniso@kouga.gov.za
- Roelien Augustus at raugustus@kouga.gov.za or
- For St Francis and Oyster Bay: Ann Bezuidenhout at abezuidenhout@kouga.gov.za

Land-use applications

- Land-use applications can be submitted to:
 - Binadene Meyer at bmeyer@kouga.gov.za
 - Yanga Nobaza at ynobaza@kouga.gov.za
- Queries about land-use applications can be submitted to:
 - Elsa van Biljon at evbiljon@kouga.gov.za
 - Lawrence Ramakuwela at lramakuwela@kouga.gov.za
- For zoning certificates please contact:
 - Sadrick Grootboom at cgrootboom@kouga.gov.za

SITE INSPECTIONS

To book a building inspector for a site inspection please contact the following support staff at 042 200 2200 (option 4) or email them at:

- Zimasa Daniso at zdaniso@kouga.gov.za
- Roelien Augustus at raugustus@kouga.gov.za
- For St Francis & Oyster Bay: Ann Bezuidenhout at abezuidenhout@kouga.gov.za

Please note that due to Covid-19 safety protocols no workers are allowed on site during the inspection.

Queries about long-outstanding matters can be directed to:

- Manager: Development Planning - Kobus Marais at jmarais@kouga.gov.za
- Planning, Development & Tourism Director - Fezeka Mabusela at fmabusela@kouga.gov.za

